

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE
FACILITY ADMINISTRATORS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063**

Conference Call Minutes of 5/9/2018

BOARD MEMBERS PRESENT: Heidi Brough Nye - Chair
Kristen E Hyde
Natalie M Nathan
Linda L Simon

BOARD MEMBERS ABSENT: Ann F Wheeler

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Roger Hales, Legal Counsel
Maurie Ellsworth, General Counsel
Betsy Duncan, Technical Records Specialist I

OTHERS PRESENT: Marina Garza, Applicant

The meeting was called to order at 2:03 PM MDT by Ms. Brough Nye.

APPROVAL OF MINUTES

Ms. Nathan made a motion to approve the minutes of 4/5/2018. It was seconded by Ms. Simon. Motion carried.

NEW BUSINESS

EXECUTIVE SESSION

Ms. Nathan made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. Simon. The vote was: Ms. Brough Nye, aye; Ms. Hyde, aye; Ms. Nathan, aye; and Ms. Simon, aye. Motion carried.

Ms. Nathan made a motion to come out of executive session. It was seconded by Ms. Hyde. The vote was: Ms. Brough Nye, aye; Ms. Hyde, aye; Ms. Nathan, aye; and Ms. Simon, aye. Motion carried.

APPLICATIONS

Ms. Simon made a motion to approve the following for examination:

MORALES CATHERYNE RCA 2225

It was seconded by Ms. Nathan. Motion carried.

Ms. Simon made a motion to approve the following for examination:

GARZA MARINA RCAA 2182

It was seconded by Ms. Nathan. Motion carried.

OLD BUSINESS

EXECUTIVE ORDER

The Board reviewed a draft of the Executive Order response. Ms. Nathan made a motion to authorize the Board Chair and Co-Chair to work with Bureau staff in making modifications, finalize the draft, and submit the final version to the Lt. Governor's Office. It was seconded by Ms. Hyde. Motion carried.

CORRESPONDENCE

A request was considered from Jamie Simpson, Idaho Department of Health and Welfare, for a representative from the Board to serve on a subcommittee to create rules for admission and discharge of patients in assisted living facilities. Ms. Simon made a motion to authorize the Board Chair to represent the Board on the subcommittee. It was seconded by Ms. Hyde. Motion carried.

ADJOURNMENT

Ms. Nathan made a motion to adjourn the meeting at 3:49 PM MDT. It was seconded by Ms. Hyde. Motion carried.

Heidi Brough Nye, Chair

Kristen E Hyde

Natalie M Nathan

Ann F Wheeler

Linda L Simon

Tana Cory, Bureau Chief